

Appendix D

Details on those recommendations outstanding Status – all Amber (Ongoing with deadline missed)

Corporate Services

Contract Management

Recommendation R1: The suite of documents that constitute the Procurement rules and guidance should be fully reviewed, updated and reissued to incorporate the detailed findings of this report.
Rationale for Recommendation: The existing guidance relating to procurement and contract management needs to be updated and clarified, and reissued for the use by relevant officers in order to promote better management of contracts across the Council.
Target Dates: End September 2012 (revised) End November 2012
Current Position and Explanation for Slippage: Many of the guidance documents have been updated to reflect the audit findings, however further improvements are planned and will be reissued in the near future to coincide with other changes to roles and responsibilities in the Procurement team.

Social Care, Health & Housing

Housing Rents

Recommendation R2: Regular reconciliations of the Housing Rents system to SAP should be completed by Finance staff.
Rationale for Recommendation: There is a risk that SAP as a central financial record maybe inaccurate, and the use of SAP for budget monitoring purposes may be compromised.
Target Dates: 30 th April 2012 (revised) 31 st August 2012 (revised) 30 th September 2012
Current Position and Explanation for Slippage: The Housing Rents system (QL) was reconciled to SAP at year end for 2011-12, however a regular reconciliation has yet to be embedded. Quarterly reconciliations are expected to be introduced from September 2012.